



Blackfalds is one of Canada's youngest and fastest growing communities; with a population of 11, 015 and a growth rate of 2.9% in 2021.

Ideally situated in Central Alberta, midway between Alberta's two largest urban centres, Blackfalds retains the feel and security of a small town while being only a short drive from urban amenities of post-secondary education, regional scale shopping outlets, and entertainment.

Outstanding recreational opportunities, a robust and diversified economy, and affordable land and housing are among the factors contributing to our thriving, successful, and dynamic community.

If you are looking to be a part of a hardworking and fun-loving team in our community, please learn more about the Town of Blackfalds at www.blackfalds.ca

Job Title – Custodial Casual

The custodian plays a key role as part of the custodial team, handling assigned janitorial tasks and minor maintenance activities within the various functional areas of Town facilities and operates janitorial equipment and small hand tools.

Position Requirements:

- Performs Town facility custodial work which includes general cleaning, window washing, sweeping, vacuuming, dusting, floor stripping, waxing, and buffing.
- Trash and recycling disposal, restroom sanitation, upholstery, and window covering cleaning as well as other custodial tasks provided to them by the Facilities Foreman or Parks and Facilities Manager while ensuring a high level of custodial service is maintained.
- Performs repetitive tasks for all routine operations within prescribed performance standards and custodial procedures.
- Prepares facility for scheduled functions and ensures take down and cleanup occurs.
- Provide snow removal as required for facility entrances, sidewalks, accessible parking stalls, and emergency exits.
- Responds to and resolves complaints related to custodial services.
- Receives, processes, and carries out work requests from the Facilities Foreman.
- Checks maintenance of cleaning equipment to ensure safe and effective operation.
- Carries out tasks and projects within Occupational Health and Safety standards and Town policies and procedures; and ensures due diligence is followed.
- Ability to operate and maintain department machinery, including mechanical and power tools.
- Ensures that all tasks and projects carried out by the assigned work unit are carried out within Occupational Health and Safety standards and Town policies and procedures.
- Proven ability to deal directly with staff and the public in a courteous and friendly manner.
- Effective time management, and team building skills.
- Performs other related duties as required or assigned by the Facilities Foreman or Parks and Facilities Manager.

Education and Experience:

- Grade 12 accreditation combined with a minimum of one (1) to two (2) years of custodial experience, preferably in a municipal or public service environment.
- Knowledge of modern janitorial methods, materials, equipment, and sanitation is considered an asset.
- Alberta Association of Recreational Facility Personnel Custodial Care Certificate (and/or ability to attain).

Additional Requirements:

- Certification or ability to obtain.
- RCMP Criminal Record Check.
- A Vulnerable Sector Check may also be required.
- RCMP Enhanced Security Clearance.
- Standard First Aid with CPR “C” and AED certification.
- Valid Class 5 driver's license.

Physical Demands

- Light to medium work, occasionally lifting to 50 lbs.
- High potential to be standing for long periods.
- Reaching, pushing, and pulling.

Work Environment / Hazards

- Occasional exposure to moving mechanical parts and equipment.
- Very dynamic work environment.
- Various noise levels exist within the work environment.
- Potential exposure to cleaning chemicals and fumes.
- Working with the public, potential risk of dealing with a difficult facility patron.

Hours of Work: Casual Hours.

Salary: The starting hourly wage for this in-scope position is \$24.01 per hour as per the CUPE Local 417 Collective Agreement 2022 – 2024.

The posting closes Friday, November 29, 2024, @ 4:30 pm

If you are interested in the casual custodial opportunity, please submit your application online via our applicant tracking system

We remind applicants that a pre-employment requirement is a Criminal Record Check & a valid Driver's License and a satisfactory Driver's Abstract.

We appreciate and consider all applications, however, only candidates selected for an interview will be contacted.

Town of Blackfalds, Box 220, 5018 Waghorn St, Blackfalds AB,
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