



# Tidy Elf Cleaning

## 1. Job Title: Tidy Specialist

Are you looking for a job that's a little... different?

## 2. About Us / Company Overview

Tidy Elf Cleaning is an entrepreneurial start-up serving Lacombe County in Alberta, Canada. We thoroughly clean our clients' homes and give them outstanding service to make their day just a little brighter.

At Tidy Elf Cleaning, we have two goals.

1. To give people in our community a smile and a home they can be proud of.
2. To give our team members meaningful work that fits their lives and pays the bills.

## 3. Job Summary

Tidy Specialists are house cleaners! You'll clean homes for our clients so they can get to the other parts of life.

Are you ready for different?

- Can you accept autonomy, responsibility and accountability in equal measure?
- Can you hold yourself to a crazy high level of excellence and avoid getting obsessed with perfection?
- Are you ready to give clients your best by being dependable, focused, in uniform and engaging authentically?

## 4. Responsibilities

- 🧹 **Deliver Top-Quality Cleaning**  
Dust, scrub, vacuum, and mop in the bathrooms, kitchens, living rooms and bedrooms of our clients — leaving homes fresh, spotless, and all the neighbours jealous.
- 🚗 **Arrive on Time**  
Drive to client homes reliably and punctually, ready to get to work.

-  **Care for Tools & Supplies**  
Wash rags and keep cleaning equipment in good shape so we can serve clients well.
-  **Build Friendly Client Relationships**  
Balancing professionalism with friendly personalization to build relationships and make our clients' day.

## 5. Top Qualities for Our Ideal Team Member

-  **Detail-Oriented & Proud of Your Work:** You like to **do a job well** — not rush through it. We're looking for someone who naturally catches the little details and **takes pride in leaving spaces better than they found them**. If it bugs you when something's only "half done," you'll fit right in.
-  **Service-Hearted & People-Focused:** If you've ever felt like past jobs didn't *really* help anyone or were bombarded serving hundreds of people in retail and fast food, then you'll love the difference here. You **enjoy getting to know clients** and making them feel cared for. You get to see the impact of your work every shift and build relationships with our clients as you serve them over time.
-  **Flexible & Open to Growth:** You're someone who **can adapt when things change** and is open to learning and **improving over time**. This is a place where ideas and feedback flow both ways to ensure this is the perfect job for you.
-  **Self-Motivated & Responsible:** You understand that autonomy comes with **trust and responsibility**. Once trained, you can be counted on to do a great job without someone constantly checking in. You **communicate well** if something unexpected comes up and appreciate autonomy in your day-to-day work.
-  **Reliable & Independent with Transportation:** You'll need to travel to client homes, so a **valid driver's license** and **reliable transportation** are a must. You're someone who shows up on time, ready to go, and can get where you need to be without a hitch.
-  **Willing to Get a Background Check and/or Criminal Records Check:** Our clients give us an enormous amount of trust to invite us into their homes week after week. We honour that trust by ensuring every person on the team is honest and trustworthy.

## 6. What You'll Love About Working with Tidy Elf Cleaning

-  **Flexible Schedule**  
A 9-to-5 doesn't work for everyone. Whether you have kids, school, a side hustle, or another job — we offer shifts that fit *around* your life, not the other way around.

-  **Short, Manageable Shifts**  
Filling 8 hours with work isn't possible if you've got other things on the go; you need something that fits in the blocks of time you have. Our shifts are shorter, so you'll still have time and energy left for what matters most to you.
-  **Meaningful Work**  
You won't leave wondering if what you did mattered. You'll see exactly how your care improves our clients' homes and lives — and hear their appreciation firsthand.
-  **Build Real Relationships**  
Tired of rushing through hundreds of impersonal customer interactions? Our clients are long-term and we take time to know them.
-  **Autonomy & Trust**  
Once you're fully trained, we trust you to do an outstanding job. You'll have the freedom and independence to get things done without someone constantly over your shoulder.

## 7. Work Hours / Pay

### **Part-Time Hours Available**

We offer flexible, part-time shifts that fit around your life.

 **Wage:** \$20/hour, depending on experience.

## 8. How to Apply

Apply via email to [duncan@tidyelf.com](mailto:duncan@tidyelf.com)

1. Include your resume as a PDF
2. Explain why you want this job, why it's perfect for you, and what you can bring to our team.
3. Write the subject line "I Want to Be a Tidy Elf"