



Job description

Warehouse & Customer Service Representative

Location: North Red Deer, Alberta

About Us: We are a small but rapidly growing event rental company in Red Deer, dedicated to making each event memorable with our high-quality rentals and exceptional service. We're looking for an energetic, positive individual, with a strong sense of integrity who's ready to be hands-on in the event industry.

Job Overview: As a Warehouse & Customer Service Representative, you'll be an essential part of our team, managing both the physical and client-facing sides of our business. You'll be responsible for all warehouse tasks involved in event rentals and be a key point of contact for our clients during their rental pick up and deliveries.

Responsibilities:

- Perform warehouse tasks: heavy lifting, washing dishes, laundry, cleaning chairs, and maintaining inventory.
- Adapt to a flexible weekly schedule. Scheduled days and hours will vary week-to-week based on client and business needs, with occasional weekend and evening shifts as required.
- Set up tents and other rental items at event sites, with focus on detail and safety,
- For the right candidate who has interest, this role may expand to include answering phone calls, responding to emails, and conducting consultations to assist clients in selecting the right rentals for their event. However, whether or not you wish to take on these additional responsibilities will not impact our hiring decision.

Qualifications:

- Positive attitude and strong work ethic

- Possess a strong sense of integrity, ensuring trust and accountability in all aspects of their work.
- Capable of working independently with minimal supervision; able to think independently and solve problems
- Ability to perform physical tasks, including heavy lifting
- Valid driver's license. Experience driving trucks and trailers an asset, but training can be provided
- Excellent customer service skills with a friendly and professional demeanor
- A self-starter who takes initiative and looks for ways to improve processes
- Strong organizational skills, ability to accurately count and manage inventory
- Flexibility with scheduling and willingness to work a variable schedule, including some weekends and evenings
- Class 5 Licence (required)

Benefits of Working with Us:

- **Autonomy and Independence:** Enjoy the freedom to plan and manage your own tasks, working with minimal supervision while taking ownership of your responsibilities.
- **Room for Growth:** The sky's the limit! This role offers significant opportunities for growth, with your wage increasing as you develop and excel in your role and support and accelerate the growth of our company.
- **Flexible Schedule:** We offer flexibility for the right candidate to help you balance work with your personal life.
- **Variety in Work:** Enjoy a role where no two days are the same, with diverse tasks that keep your work engaging and dynamic.
- **Satisfaction and Accomplishment:** Feel fulfilled as you independently plan how to achieve your goals and take pride in the impact you'll make in our warehouse operations.
- **Employee Discounts:** Receive large discounts on personal event rentals for your own special occasions.
- **Collaborative Opportunities:** When additional help is needed (e.g., on weekends), you may have the ability to bring a person of your choice to work alongside you.
- **Flexible Overtime Options:** Bank your overtime hours to enjoy extra time off during the off-season, giving you the freedom to pursue personal interests

Growth Opportunities:

Copper Cloud Events is a young and growing company, and for the right person, this role can evolve into much more. We're looking for someone who wants to take ownership of their work, contribute ideas, and grow with us.

There is real potential for this position to expand into a leadership role—someone who can eventually take the reins and help run the company. This can be more than just a job, you can be part of something you can shape.

Step into a dynamic role where your hard work and initiative pave the way for your success and growth.

Job Types: Full-time, Permanent

Pay: From \$17.00 per hour

Expected hours: 40hours per week

Schedule:

- Monday to Friday
- Weekends as needed

How to Apply: To apply, please send your resume and a brief introduction about yourself to contact@coppercloud.ca. While we are not accepting walk-ins, we'd be happy to schedule a time for you to drop off your resume in person if preferred. Feel free to reach out if you have any questions—we look forward to hearing from you!